



CITY OF LODI

COUNCIL COMMUNICATION

AGENDA TITLE: Request for Qualifications for Upgrading and Remodeling the Public Safety Building

MEETING DATE: March 20, 1996

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council allocate the funds and direct the Public Works Department to prepare a request for qualifications (RFQ) for the master planning of required changes to the Public Safety Building.

BACKGROUND INFORMATION: The Public Safety Building was constructed in 1967 with only minor remodels taking place in certain specific areas. The time has come to consider major remodeling of this facility. This remodeling is being triggered by major deficiencies in the HVAC system, compliance with the new ADA standards, and Police and Fire department deficiencies that have to be resolved.

Because of the current space needs, it has been determined that the Police Department's Investigation Division will be moved to the basement of the Carnegie Forum at such time as the City Hall Remodel Project is completed. The Police Department wants to move its Operations Division to the first floor and also make a major expansion to the Dispatch Center. The expansion of the Dispatch Center will require its relocation in the facility. These major changes, together with other space planning needs require that an updated master plan for the use of the Public Safety Building be developed.

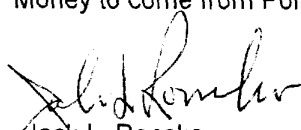
The major tasks in this master planning would include:

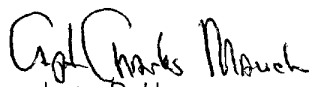
- Develop written needs assessment and design program
- Develop master plan and phasing strategies
- Prepare cost estimates

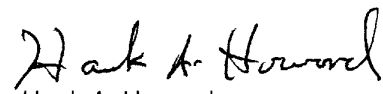
We are requesting that the City Council direct the Public Works Department to develop an RFQ to cover the master planning. The RFQ will describe the scope of the work and request information related to the qualifications of the interested firms. A short list of four or five firms would be developed. A selection committee would interview these firms and select a firm which would then be asked to submit a fee proposal. It is recommended that the selection committee be appointed by the Mayor and be made up of parties, such as staff, member of SPARC, member of Planning Commission, City Council, outside contractor, etc. The firm selected would also be considered for the preparation of the future contract plans and specifications.

It is recommended that \$20,000 be allocated for the planning study to develop the Public Safety Building master plan.

FUNDING: Money to come from Police impact fees.


Jack L. Ronsko
Public Works Director


Larry D. Hansen
Chief of Police


Hank A. Howard
Fire Chief

JLR/lm

cc: Building and Equipment Maintenance Superintendent

APPROVED: 

H. Dixon Flynn -- City Manager